

# The Municipality of St.-Charles / Sudbury East Municipalities

## CHIEF BUILDING OFFICIAL / INSPECTOR / BY-LAW ENFORCEMENT OFFICER

Sudbury East is located in Northeastern Ontario between Sudbury and North Bay. The Municipality of St.-Charles is currently taking part in a shared service agreement for delivery of CBO / Building Inspection and By-law enforcement services with the Municipalities of Markstay-Warren, Killarney and French River. The Municipality is seeking applications from experienced and qualified candidates to fill the full-time position of Chief Building Official/ Inspector/ By-law Enforcement Officer.

The Chief Building Official/ Inspector / By-Law Enforcement Officer:

- will perform the statutory duties in accordance with the provisions of the Ontario Building Code, the Municipality's Building By-law and any other such by-laws that are designated by Council;
- will assure the structural soundness of buildings as well as the safety and accessibility of occupants in accordance with relevant legislation;
- will enforce municipal by-laws and provide public information to ensure the protection of residents, property and employees;
- will provide leadership and direction for the overall efficient and proper management of the Sudbury East building departments.

Ideally the successful candidate would:

- possess and demonstrate knowledge and skills in building standards, trends, technology materials and practices, construction, engineering or architectural technology normally acquired at a College of Applied Arts and Technology or trade certification;
- have or be eligible for membership in the Ontario Building Officials Association;
- be qualified by the Ministry of Municipal Affairs and Housing as a Chief Building Official; and
- have the ability to handle conflict situations with diplomacy, courtesy and resolve.

### Assets

- carry the Certified Building Code Official designation;
- have successfully completed the By-Law Compliance Enforcement and Investigative Skills Level 1 or equivalent.
- management experience
- bi-lingual in Canada's two official languages

A valid driver's license with a clean abstract is also required and is required to be maintained throughout employment. The successful candidate will have access to a municipal vehicle.

The current salary range for this position is commensurate upon level of experience. A work week is 35 hours with the potential for a flexible schedule and there is an attractive benefit package.

Interested candidates are invited to submit a covering letter and detailed resume including references, **by 4:00 p.m. on, February 1, 2019 to the undersigned.**

We thank all applicants for their interest, only those being considered for an interview will be contacted.

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The Municipality of St.-Charles is an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Human Rights Code. The Municipality will provide accommodations throughout the recruitment, selection and/or the assessment process to applicants with disabilities.