



2018 Municipal Elections

PUBLIC NOTICE

JOINT COMPLIANCE AUDIT COMMITTEE

The Municipality of St.-Charles along with the Municipalities of French River, Killarney, Markstay-Warren and West Nipissing will establish a Joint Compliance Audit Committee (CAC). The Joint CAC is composed of five (5) members, one member representing each municipality which will be appointed by each respective Council.

The role of the CAC is to receive and make decisions on applications for compliance audits of candidates' and registered third party election campaign finances. The CAC is also responsible for reviewing reports submitted to the CAC by the Clerk with respect to any contributor who appear to have contravened any of the contribution limits to a candidates' election campaign or to a registered third party election campaign. The powers and functions of the CAC are provided in the *Municipal Elections Act, 1996*.

The Municipality of St.-Charles is currently seeking interested applicants from professionals who are required to adhere to codes of standards of their profession, and other individuals with in depth knowledge of the campaign financing rules of the *Municipal Elections Act, 1996*, for appointment to the:

**2018 Municipal Elections Joint Compliance Audit Committee
for the Municipalities of French River, Killarney, Markstay-Warren, St.-Charles and West Nipissing**

The Municipality of St.-Charles will be appointing **one (1) volunteer member** to the committee. Applicants shall have:

- demonstrated knowledge and in depth understanding of the campaign financing rules of the *Municipal Elections Act, 1996*;
- proven analytical and decision-making skills;
- experience working on committees, task forces or similar settings;
- demonstrated knowledge of quasi-judicial proceedings;
- availability and willingness to attend meetings (day and/or evening); and
- excellent oral and written communication skills.

Applicants with a background in accounting, auditing or law are encouraged to apply.

The following are ineligible to be appointed to the committee:

- Employees or officers of the Corporation of the Municipality of St.-Charles;
- Members of the Council of the Corporation of the Municipality of St.-Charles;
- Any persons who are candidates in the 2018 Municipal Elections in the Municipality of St.-Charles;
- Any persons who are registered third parties in the Municipality of St.-Charles in the 2018 Municipal Elections.

The purpose of the 2018 Municipal Election Joint Compliance Audit Committee is to:

- Consider compliance audit applications made by electors and decide whether they should be granted or rejected;
- Appoint an auditor if the application is granted;
- Receive the auditor's report;
- Consider the auditor's report and decide if legal proceedings should be commenced; and
- Give directions accordingly and recover the costs of conducting the compliance audit from the applicant if no apparent contraventions are found.

The term of the Committee will commence December 1, 2018 and continue through to November 14, 2022.

If you wish to be considered for an appointment, please submit your application detailing your qualifications in writing by mail, fax or email until **4:30 p.m. on July 27, 2018** to:

Municipality of St.-Charles, 2 King Street East, P.O. Box 70, St.-Charles, ON P0M 2W0
Jérôme Courchesne, Municipal Clerk / Email: jcourchesne@stcharlesontario.ca / Fax: 705-867-5789